

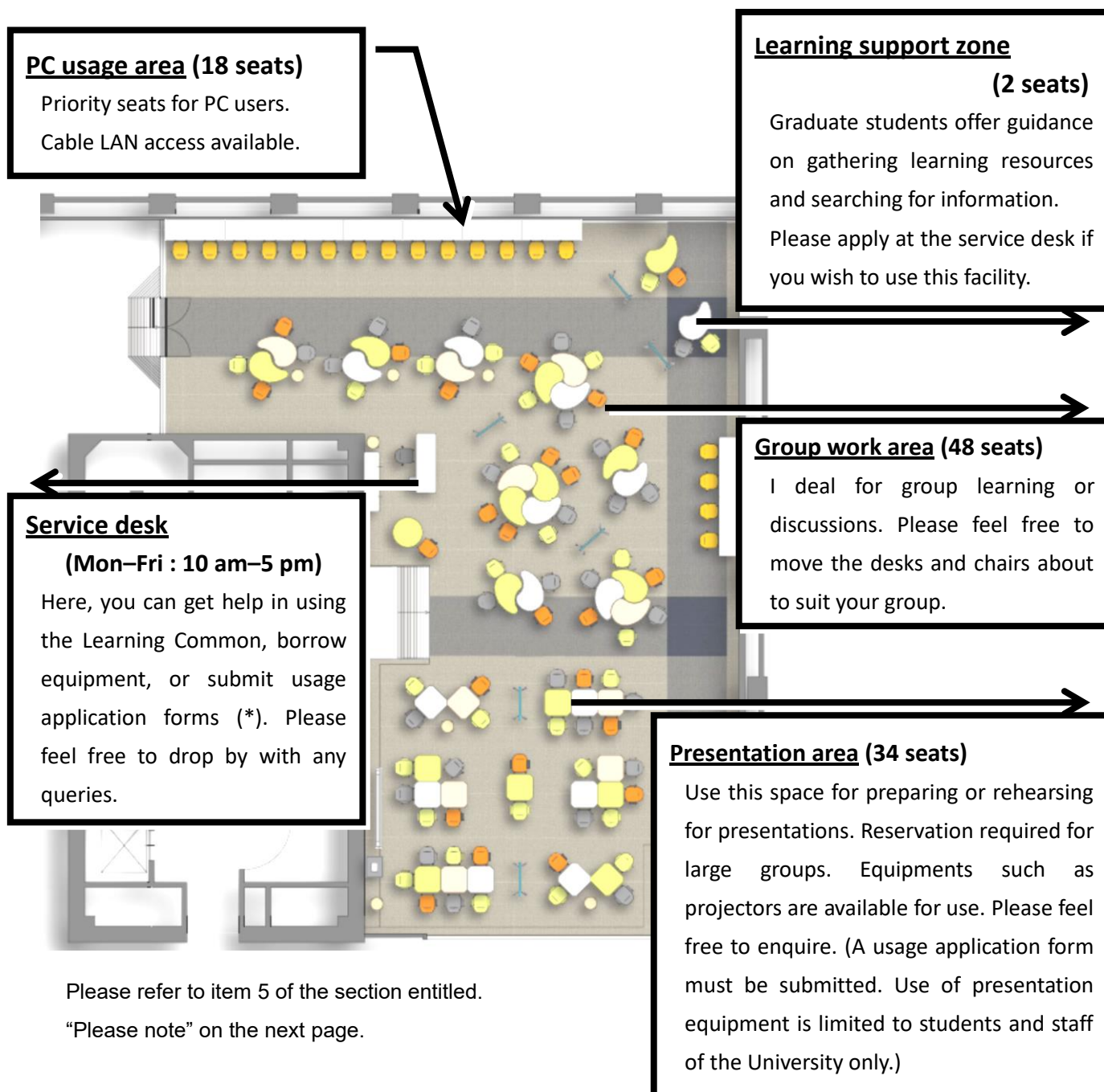
“Learning Commons” usage guide

The “Learning Commons”, on the south side of the basement of the Central Library, opened in October 2009.

The “Learning Commons” is a space that you can use for a variety of learning activities, such as group learning, preparation for presentations, or writing of essays and reports. You are even allowed to bring in your own laptops. And you can also borrow laptops※1 at the service desk up to 3 hours. Please feel free to make the most of this multi-purpose learning space, using not only books and magazines, but also databases and electronic journals.

※1 Sophia University’s (include Sophia University Junior College Division) students, Faculty and Part-time faculty, staff members only.

■ Facilities available



■ Opening hours

The “Learning Commons” is available for use during the opening hours of the library.

		Opening hours
Weekdays	During term time	8 am to 10 pm
	During holiday periods	9 am to 8 pm
Saturdays	During term time	9 am to 8 pm
	During holiday periods	9 am to 6 pm
Sundays	During term time	10 am to 6 pm
	During holiday periods	10 am to 6 pm

※ “Holiday periods” are in accordance with Sophia University's academic calendar.

※ The presentation area may be used for presentations during the following hours.

- Mon–Fri : 9 am to 10 pm
- S a t : 9 am to 6 pm

(* Presentation equipment cannot be used on Sundays and holidays.)

■ Please note

1. You may talk anywhere in the “Learning Commons”, but please ensure not to disturb others.
2. Eating or drinking is prohibited.
3. Please return desks and chairs to their original positions after use.
4. You need a Media Center account in order to access the internet from your own laptops.
5. Please submit a “usage application form” if you’d like to book the entire presentation area.

Please apply by the day before.

You may submit the application form at the service desk between 10am and 5pm on weekdays, or at the counter in the Circulation Counter on the 1st floor outside of these hours.